

ACTION ITEM: Identify agency staff to support science program activities

DUE DATE: 5/1

DESCRIPTION: It is critical that Policy Group members are committed to a functioning and successful science program. Accordingly it will be necessary to provide agency staff to help support science based activities. Initially these needs are related to ERP science activities but also will include other program areas as needs are defined.

SCIENCE OVERSIGHT LEADER: Wendy

Task(s)/ Product	Responsible	Assign by:	Due	Final draft	Comments
1) Identify and describe science based tasks which require agency support	Rebecca, Mike F.		4/14		
2) Identify specific agency staff and contact information needed for each task, and the level of commitment	Rebecca, Mike, Jo		4/21		
3) ST review and discuss			4/24		
4) Request concurrence and support from MG	Wendy		5/2		
5) Draft letter and notify agency staff	Rebecca, Jo				

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