

Tasks Associated with early implementation of ecosystem programs and projects:

General tasks:

1. Coordinate with CALFED staff on all tasks identified below
2. Report progress and pertinent information to CALFED staff/USBR.

Program Implementation

- Coordinate Solicitation Process
 - develop scope of work
 - develop criteria
 - form technical review panels
- Set up financial structure

Project Management

- Prepare scopes of work
- Coordinate with CAT III monitoring team (CMARP)
- Execute agreements (grants, cooperative agmt., interagency agmt., contracts, etc.)
- Track project progress (detailed)
 - financial
 - technical review
 - inspections, appraisals, etc.
- Environmental (NEPA,ESA, etc.) compliance
- Ensure adequate progress & accomplishment
- Provide progress reports for Ecosystem Roundtable
- Provide Quarterly Reports to CALFED and USBR
- Coordinate with CALFED