

CALFED BAY-DELTA PROGRAM**Office Memorandum**

Date: March 22, 1996
To: Sharon Gross
From: Michael Norris
Subject: Draft Summary Minutes from the Bay Delta Advisory Council (BDAC) meeting at the Beverly Garland Hotel on 3-21-96

As per your instructions, I have prepared "draft" summary minutes for the Bay Delta Advisory Council (BDAC) meeting at the Beverly Garland Hotel on 3-21-96. There was a mix-up in dates and a court reporter failed to show up. One was called in on an emergence basis and stayed for the middle portion of the meeting from about 10 to 1:30 or so. Since there was no official transcript for the beginning and end of the council meeting, you asked me to take notes. I stopped taking notes when the court reporter arrived and resumed when she left so there is a break of several hours where I needed to rely on notes from other people or my memory of what people said such as the public comment from Ed Petry and the discussion by Zack McReynolds of the financial strategy work group. The minutes here represent my notes combined with those of Stein Buer who took minutes for his own use. You may also wish to contact Craig Stevens from Jones and Stokes who took some minutes on his laptop personal computer. Some minutes were done as overhead transparencies by a consultant although she had to stop each time someone needed to use the overhead projector. You may wish to combine this work product with others to make a more refined product or you may determine that is alright in its present form.

The agenda jumped around a little and not every topic was in order of the published agenda although many matters were thoroughly discussed. At times, the discussions went in a number of directions such as during the agenda item on water transfers.

There was a tape transcript of the entire meeting although it isn't always possible for the chair to identify the speaker such as when there's back and forth discussion and/or sometimes people start talking without identifying themselves. I'm presenting what I have to you without waiting for an incomplete court reporter transcript or listening to 6 hours or so of tapes. This summary is not as good as a verbatim transcript and it is sometimes hard to follow notes that are quickly written (without the advantage of knowing shorthand) in trying to keep up with a speaker. At times, a new topic is brought up before I could finish writing down what someone said on the last topic. Therefore, it is possible there might be some minor errors in exactly what someone said or meant to say. Regardless, I did what I could do although you may wish to check in particular for the correct spelling of names.