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**Summary Action Minutes  
CALFED Program Coordination Team Meeting 6/7/95**

**Decision Items**

- The next meeting of the Program Coordination Team (PCT) will be held Wednesday July 5, 1995 at 10:00 a.m. The major agenda item will be the problem definition.

**Action Items**

- Bill McDonald to take lead and coordinate with Mary Scoonover to determine requirements of CALFED "public session" with regard to State and Federal open meeting laws.
- ✓ • Lester to rework agendas for upcoming CALFED and BDAC meetings and distribute to PCT for review.
- ✓ • Policy review of Draft Plan of Action to be completed and comments provided to Steve Yaeger or Lester Snow by close of business Friday June 9, 1995.
- ✗ • All agencies are to indicate whether they wish to participate on a Request for Qualifications (RFQ) Team and, if so, submit recommendations for agency representatives. The first task for the Review Team is to develop contract language for scope of work.
- ✗ • Material on Problem Definition and Mission Statement to be distributed prior to next PCT meeting.
- need to do • GIS memo from Stein Buer to be distributed to agency GIS personnel for review and input regarding whether there might be value in coordinating agency GIS activities. This value could be for the CALFED process and for other general agency applications. A response is requested on establishing a small subgroup within PCT to take the lead in developing the details as to how the integration of the GIS system can be accomplished.