

# **CALFED Policy Group**

**April 2, 1998  
10 a.m. - 6 p.m.**

**1416 Ninth Street, Room 1131  
Sacramento**



**CALFED  
BAY-DELTA  
PROGRAM**



## Memorandum

Date: March 26, 1998  
To: CALFED Policy Group  
From: Lester A. Snow  
Executive Director  
Subject: Upcoming CALFED Policy Group Meeting

The CALFED Policy Group will meet on **Thursday, April 2, 1998 from 10 a.m. to 6 p.m. in Room 1131 in the Resources Building. Please note the time change!!!** Attached is a draft agenda (Attachment 1).

To make the CALFED Policy Group meetings more efficient and effective we will try to formalize both the structure of the meetings and the material in the pre-meeting packets. In formalizing the meetings, we must ensure that all representatives to the Policy Group have a place at the table and an opportunity to participate in discussions and decision-making. At several meetings, some members of the Policy Group have had to sit in the background making it difficult for them to participate. We request that agencies limit representation at the table to one individual to ensure that all Policy Group members are represented.

Additionally, for each agenda item there will be a memorandum and supporting information included in the meeting packet. Each memo will provide a summary (including any proposed recommendations) of the agenda item; a detailed discussion of the issue(s) including background information and a summary of previous discussions at CALFED meetings; and action required by the Policy Group (approval, concurrence on approach, or status/update). In conducting business during the meeting, the chairs will make a concerted effort to summarize what was discussed and agreed upon at the end of each discussion item.

We are also attempting to provide more information in a written format to reduce the time needed during the Policy Group meetings for general briefings and we will include informational material in the packet that we do not intend to discuss on the agenda. These items will be listed at the end of the agenda as informational items only. These items will

### CALFED Agencies

<p>California</p> <ul style="list-style-type: none"> <li>The Resources Agency</li> <li>Department of Fish and Game</li> <li>Department of Water Resources</li> <li>California Environmental Protection Agency</li> <li>State Water Resources Control Board</li> </ul>	<p>Federal</p> <ul style="list-style-type: none"> <li>Environmental Protection Agency</li> <li>Department of the Interior</li> <li>Fish and Wildlife Service</li> <li>Bureau of Reclamation</li> <li>U.S. Army Corps of Engineers</li> </ul>	<ul style="list-style-type: none"> <li>Department of Agriculture</li> <li>Natural Resources Conservation Service</li> <li>Department of Commerce</li> <li>National Marine Fisheries Service</li> </ul>
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not be brought up for specific discussion unless requested by a Policy Group member. Upon review of the memorandum, if you believe any informational item should be included on the agenda, please contact Sharon Gross or Kate Hansel at (916) 657-2666 before the meeting so that the agenda may be updated prior to the meeting.

We currently have not received any material on the agenda items listed under "other" with the exception of a memo from Walt Pettit on the Water Rights Hearing which was included as part of the BDAC overview and a package of information from Gary Stern regarding the NMFS proposed listings. If we receive any material prior to the meeting, we will provide it to Policy Group members.

Attachments