



**CALFED
BAY-DELTA
PROGRAM**

File
CALFED M5 12/12/95

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M e m o r a n d u m

Date: December 12, 1995
 To: CALFED
 From: Lester Snow, Executive Director, CALFED Bay-Delta Program
 Subject: Contract to Complete the Tier 1 EIS/EIR



Question

Should the CALFED Bay Delta Program use Reclamation's existing IQC contracts to complete the Tier 1 EIS/EIR elements or should we award a new contract for their completion?

Background

The CALFED Bay-Delta Program has several contracting mechanisms: State's Request for Qualifications (RFQ), Reclamation's RFQ and Reclamation's Indefinite Quantity Contract (IQC). Reclamation has estimated that an expedited RFQ award process including advertising, evaluation, selection and award would take a minimum of 150 calendar days. The usual contract award process takes about 250 calendar days. If the process to award a new contract was to begin December 1, theoretically a contract could be awarded in April of 1996 under the shortened process and July or August, 1996 following the normal schedule. The State RFQ process has similar requirements and could be completed in about 150 to 250 days.

Reclamation has or is in the process of awarding IQC contracts to four firms. The contracts are intended for a variety of purposes including preparation of environmental documents. The contracts will be in force for a minimum of one year with the possibility of continuing for another four years. There is a yearly dollar limit on expenditures of \$1M with flexibility for an additional amount if necessary.

CALFED Bay-Delta Program currently intends to use Reclamation's new IQC contracts to cover five different work elements, two related to the development of the planning alternatives and three related to elements needed to initiate the Tier 1 EIS/EIR. This contracting mechanism was chosen

CALFED Agencies

California

The Resources Agency
 Department of Fish and Game
 Department of Water Resources
 California Environmental Protection Agency
 State Water Resources Control Board

Federal

Environmental Protection Agency
 Department of the Interior
 Fish and Wildlife Service
 Bureau of Reclamation
 Department of Commerce
 National Marine Fisheries Service

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to take advantage of the shorter time frame required to get a consultant working on the Program elements. According to Reclamation's Contracting Officer, the CALFED Bay-Delta Program has the option to also use one of Reclamation's IQC contractors to prepare the remainder of the work necessary to complete the Tier 1 EIS/EIR.

Analysis

Using Reclamation's existing IQC contracts to complete the remainder of the EIS/EIR elements would greatly reduce the Program time and staff effort requirements associated with awarding a new contract. In order to complete the Tier 1 EIS/EIR (Record of Decision/Findings/Notice of Determination) by July 1998, a contractor must be on board by April, 1996. If a new award is desired, the need to have someone on-board by April, 1996 eliminates Reclamation's and probably the State's normal award process as options. The expedited award process would require intensive efforts by Reclamation contracting staff, CALFED Bay-Delta Program staff and CALFED Agency team members. The development and review of alternatives during December, January, February and March limits availability of both Program staff and CALFED Agency team members.

Recommendation

Move forward with one of Reclamation's IQCs to complete Tier 1 work, but take whatever steps we can to assure continuity between efforts of current consultants and the new lead consultant.