

Conservation Strategy Team  
Draft Species Expert Review Preparation  
Meeting Agenda

Jones & Stokes Associates - Boardroom  
January 14, 1999  
9:00 am-4:00 pm

*Packets going  
out on the  
20th*

**Meeting Purpose:** Develop the approach to conducting species expert review meetings and conduct a practice presentation.

**Meeting Outcome:** Adoption of a species review meeting agenda and identification of materials to be presented.

1. Review Agenda - Paul (9:00-9:05)
2. News Items - Marti and Mike (9:05-9:15)
3. Stage 1 and Other Minutia Related to Preparing the CS Analysis - Pete (9:15-9:45)
4. Scope of Species Expert Review - All (9:45-10:15)
5. Develop Draft Meeting Agenda - All (10:15-10:45)
  - o meeting roles and responsibilities
  - o schedule for preparation of materials

*New  
CWAAP doc.  
avail. on  
Monday  
02/18/99*

*Bundle #1 = SouthDelta <sup>not</sup> ISDP*

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6. Pre-Meeting Preparation, Reviewer Mail-Out Packets, and Information to be Presented in Review Meetings - Pete (10:45-11:15)

*E*

- review and revise draft materials
- identify additional materials needed for the meeting
- post-meeting process for species experts

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7. Identify Products to be Developed in Review Meetings - All (11:15-11:45)

- need for preformatted blank forms?

8. Lunch (??) - (11:45-12:45)
9. Practice Presentation and Feedback - All (12:45-1:45??)
10. Wrap-Up (1:45-2:00)