



COUNTY OF LOS ANGELES
REGISTRAR-RECORDER/COUNTY CLERK

P.O. BOX 592, LOS ANGELES, CALIFORNIA 90053-0592 / (310) 462-2060

562

CONNOR B. McCORMACK
REGISTRAR-RECORDER/COUNTY CLERK

JUL 06 1999

Please resubmit enclosed document/s with necessary corrections for processing.

1. Please submit notice in appropriate form, see attached for example.
2. Original signatures are required on both notice and certificate of fee exemption when submitted.
3. A legible copy of notice/certificate of fee exemption is needed for processing.
4. Notice is incomplete, incomplete portions are in highlight for your convenience.
5. There is a \$25.00 processing fee required.
6. We do not accept checks dated more than 90 days from date of issuance.
7. Please make check payable to the Los Angeles County Clerk.
8. There is a \$ 1275.00/875.00 fee required to process your NOD as submitted. However, if the project was found to be de minimis, resubmit the enclosed NOD along with an original signed certificate of fee exemption and a check made payable to the Los Angeles County Clerk's Office in the amount of \$25.00.
9. Please provide a actual copy of your notice for processing.
10. Check is unsigned.
11. The bulk of your notice has been held up at our office due to a lack of postage. A prepaid postage envelope in the amount of \$ 10.00 must be provided within 30 days from date of this notice, if you would like for your notice to be returned.
12. There is a filing fee in the amount of \$25.00 for each notice submitted.
13. Check was sent without documents.
14. Other notices have been returned because only one check was issued.
15. Other: *please send back to address at the top.*

NOTE - Please include the following to ensure prompt processing & return:

- A) original signatures on notices & certificate of fee exemptions •
- B) two copies of notice if applicant/agency would like to receive a stamped copy before the posting periods ends •
- C) two return addressed envelopes •

Thanks

CONNOR B. McCORMACK
Registrar-Recorder/County Clerk


Guna Morla, Deputy