

February 23, 1998

To: IDT Members and CALFED Program Managers

From: Rick Woodard

Subject: Review of Draft IDT Administrative Record

On Friday, February 20, 1998, the IDT met to formulate a recommendation to management on the contents of the IDT report. Those present agreed that, given the Phase II Progress Report contains much of the material that was originally planned for inclusion in the IDT report, it is appropriate that contents of that report reflect only what was accomplished by the IDT. Apart from avoidance of redundancy, this approach has the additional advantage of being relatively non-controversial and should not subject the report to significant additional review and editing.

IDT, therefore, recommends to management that its report be limited to a record of IDT deliberations in the form of agendas, meeting notes, and supporting materials. To make the contents more understandable, IDT recommends addition of a summary, if agreement on its contents can be quickly reached. Otherwise the report would not contain a summary. A summary document had been prepared earlier and was reviewed and accepted by the IDT. This document is included as the proposed summary to this report.

Attached, for you review, is the draft report revamped as the IDT recommends. Reviewers are encouraged to read the entire document for overall context but, since the meeting notes are the official record of events, they will not be subject to significant change. Your attention is directed to the summary document that can be altered to accommodate your comments.

At its December 9, 1997 meeting, the IDT unanimously adopted a recommendation to management that goes beyond the decision the Policy Group made at its December 19 meeting. Because it was not clear what role, if any, the IDT would have following the December Policy Group meeting, the group was not reconvened to consider adoption of any other recommendation. Accordingly, its original recommendation is in the record. Included in this draft report is a modified recommendation that was suggested by EPA. IDT members should examine the proposed modification and provide us with your opinion on whether IDT should adopt it or another modification as its formal recommendation.

We will need your comments by close of business on Thursday, February 26, 1998.